

# Carbon Reduction Plan for Trellint

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(Adapted to meet PPN 06/21 and Cabinet Office guidance)

## Supplier Name

Trellint UK

## Publication Date

May 2025

## Background and Commitment to Achieving Net Zero

Trellint is committed to achieving Net Zero emissions across our UK operations by 2050.

We recognise that to reach true Net Zero, a 90% reduction in emissions is required before any residual emissions are offset. While we are still at the early stages of formally calculating our emissions baseline, we acknowledge that significant reductions have already been achieved through operational changes – albeit without structured measurement to date.

In recent years, we have taken deliberate steps to reduce emissions across our operations – including the rollout of a fully electric vehicle fleet, embedding online collaboration tools to reduce travel, and shifting towards paperless working through digital tools. These changes, while not previously measured formally, have laid the groundwork for this Carbon Reduction Plan and will be reflected in our ongoing reporting.

This Carbon Reduction Plan represents the start of our formal reporting process. It consolidates actions already taken, sets our 2024 baseline, and outlines a pathway for improving data accuracy and driving further emissions reduction year on year.

## Baseline Emissions Footprint

### Baseline Year: 2024

2024 marked Trellint's first year of carbon emissions reporting, establishing our formal baseline. As a newly formed entity, this Carbon Reduction Plan consolidates actions already taken, introduces structured emissions tracking, and sets the foundation for continuous improvement in line with our Net Zero ambitions.

Our emissions baseline has been calculated using recognised methodologies and nationally approved conversion factors.

## Methodology and Principles

Emissions have been calculated using the Clean Growth UK Net Zero 360 Carbon Accounting Tool, aligned with the Greenhouse Gas (GHG) Protocol Corporate Standard and the UK Government's conversion factors for greenhouse gas reporting.

Our calculations follow the five principles of the Greenhouse Gas Protocol – relevance, completeness, consistency, transparency, and accuracy. These form the foundation for accurate and reliable measurement and reporting of greenhouse gas emissions. The methodology aligns with the Science Based Targets initiative (SBTi), enabling the modelling and setting of near-term and net-zero emissions reduction targets.

Most calculations are based on the annual carbon emissions conversion factors provided by the UK government. These are activity-based (e.g., distance travelled, litres used, or kilograms of waste) and produce a carbon footprint in kgCO<sub>2</sub>e (carbon dioxide equivalent), which consolidates all greenhouse gas outputs into a standard unit. This ensures consistency with UK planning and reporting frameworks.

Where activity-based data was not available, the calculator applies spend-based emissions factors – particularly for purchased goods and services – using annual conversion rates to provide meaningful estimates.

## Baseline Emissions:

Emissions Source	Emissions (tCO <sub>2</sub> e)
Scope 1 (Direct emissions)	9.67
Scope 2 (Purchased electricity/gas)	32.05
Scope 3 (Selected indirect emissions)	2,107.95
<b>Total Emissions</b>	<b>2,149.67</b>

## Current Emissions Reporting

### Reporting Year: 2024

This reporting year reflects Trellint's baseline emissions, which have been formally calculated for the first time using 2024 data.

## Emissions Reduction Targets

In order to continue our progress towards achieving Net Zero, Trellint has adopted the following targets:

- Reduce total emissions by 20% by 2030, compared to the 2024 baseline year.
- Review and adjust targets annually based on operational changes, improved data, and best practice developments.



Figure 1: Emissions reduction trajectory (realistic and linear projections)

# Carbon Reduction Projects

## Completed Environmental Management Measures

Trellint has already implemented the following initiatives:

- Deliberately selected a fully electric operational fleet to minimise transport-related emissions from the outset
- Introduced hybrid and remote working policies to reduce daily commuting
- Adopted online meetings (Teams is our default) to reduce the need for in-person travel
- Replaced printed business cards with reusable NFC-enabled digital cards
- Integrated digital ink tablets across teams to reduce reliance on paper for note-taking, document review, and internal communications
- Established a partnership with the University of Portsmouth for carbon consultancy support

## Future Environmental Management Measures

Trellint is committed to building on the foundations of our baseline year by expanding and refining our approach to emissions reduction. The following initiatives are planned for implementation over the short to medium term:

- **Engagement with key suppliers** to measure and reduce Scope 3 emissions, with a focus on more accurate upstream data and collaborative reduction strategies
- **Working with supply chain partners** to improve carbon reporting accuracy, inform procurement decisions, and encourage more sustainable practices across our value chain
- **Introduction of staff carbon literacy training** and wider employee engagement programmes to embed environmental awareness across the business
- **Rollout of training across teams** to improve internal knowledge of carbon reporting and support staff in identifying opportunities for reduction
- **Improved tracking of homeworking and business travel emissions**, including the use of more advanced calculation methodologies and internal data capture processes
- **Evaluation of green energy procurement options** for all sites, including switching to a 100% renewable energy provider where feasible
- **Installation of energy-efficient LED lighting**, where not already in place, to further reduce office-based emissions
- **Maximising sustainable travel options** for business and commuting, supported by personal travel planning tools and staff engagement
- **Enhancement of office recycling schemes**, with a focus on education, signage, and consistency across sites

- **Advanced emissions tracking**, including better categorisation in accounting systems and integration with internal reporting tools
- **Development of a long-term roadmap for Net Zero**, including regular performance reviews, priority area assessments, and investment planning
- **Exploration of verified carbon offsetting schemes** for any unavoidable residual emissions in line with future Net Zero goals

## Declaration and Sign-Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and the associated guidance and reporting standard.

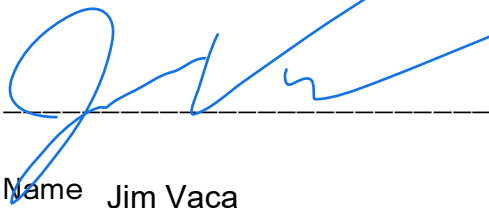
Emissions have been reported and recorded in accordance with:

- The Greenhouse Gas (GHG) Protocol Corporate Standard
- UK Government conversion factors for greenhouse gas company reporting

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements. Scope 3 emissions have been reported in line with the Corporate Value Chain (Scope 3) Standard, based on selected material categories.

This Carbon Reduction Plan has been reviewed and signed off by the Board of Directors (or equivalent senior leadership).

Signed on behalf of Trellint



Name Jim Vaca

Position General Manager

Date May 27, 2025